

## Patient & Visitor Recording Devices

\_\_\_\_\_ (the “Clinic”) understands patients and their loved ones may wish to record conversations with their health care providers for a variety of reasons. These may include recording to help remember important information, assist family members in caring for a patient at home; or relay prognosis or treatment information to others. The Clinic wishes to allow recordings to the extent they are for personal use and benefit patient care and provided they do not create an unsafe environment, interfere with patient care, jeopardize the privacy or confidentiality of patients, or violate this or other Clinic policies. The Clinic reserves the right to refuse to allow recording or to ask that a recording be stopped.

Patients and visitors wishing to record a Clinic visit are required to notify the individuals present, including Clinic staff and the patient’s provider, to ensure there are no objections to the recording. Clinic providers and staff are allowed to use their discretion in declining to consent and/or requesting a recording be stopped, such as if they believe the recording will interfere with patient care, jeopardize the confidentiality of other patients, or create an unsafe environment. In all cases, the patient or his/her legal representative must consent to the recording. Family members and other visitors are not allowed to record a patient visit without the express consent of the patient or his/her legal representative. Recordings must immediately cease when consent of the patient, his/her legal representative or other individuals present is withdrawn.

Any recording must not jeopardize the privacy and confidentiality of other patients. A recording must not capture any information relating to other patients. Recordings are not allowed in any common or public areas, such as waiting rooms or hallways. In addition, recordings are not allowed in areas where multiple patients may be receiving services or where conversations pertaining to other patients may be overheard. For example, the Clinic’s physical and occupational therapy areas are shared treatment areas where recordings are typically not allowed because of the presence of other patients.

Any recording must be for personal use only and not for publication or posting online or on social media sites.

Patients and visitors are expected to comply with the instructions of Clinic providers and staff relating to recordings. Patients and visitors who do not comply with an instruction may be asked to leave. The Clinic reserves the right to discharge a patient, or place restrictions on access to the Clinic for violating this policy.

This material is intended for educational and informational purposes only. This document is not intended to be legal advice and is only an example for educational purposes. Legal advice must be tailored to the specific circumstances and users are responsible for obtaining such advice from their counsel.